

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on June 16, 2016**

1. President, Tom Rankin called to order the Board of Trustees Meeting at 5:18PM.
Present: Micki McCray, Kris Denslow, Tom Price, Joni Blackman and Lynn Warner
Absent: Dave Conklin
Guest: Walt Pickett (potential new board member)
Staff present: Tina Scott, Bobbi Caswell and Janet Messel
2. Report from the Board President –
Tom Rankin spoke briefly on the result of the vote and the repercussions of that outcome, stressing that while we were discouraged, we understood the message the public was sending. He mentioned that there will be no easy decisions as to the future of the Library but we are committed the success of the Library and will not make any hasty decisions. He noted there were very few public members in attendance this evening and found that disappointing. He also asked for community input on creating a new strategic plan to assure our success.
3. Public Comment – 6 in attendance. Both Doug Champ and Michael Smoker spoke of their disappointment in vote, their support of the board and offered their ongoing support of the Library. No one else spoke.
4. Consent Agenda – The agenda was passed.
5. Treasurer's Report – Kris Denslow presented the financials for the month and highlighted the success of the Read-A-Thon (over \$5300 raised with a net profit of over \$4600).
6. Director's Report – Tina Scott presented the report. Highlights included the disappointing outcome of the Funding Initiative Vote (1306 No, 856 Yes); the request from our Auditor (Mike Corey) for more time to complete the 2016 Audit (should be finished and presented by the July meeting); the success of the Jim Roselle Read-a-Thon; volunteer hours were 112.75 for the month; and that the Storytimes at the Library were very well attended with over 170 patrons participating.
7. Unfinished Business –
 - a) Teen Room Door – a motion was made (Joni Blackman/Tom Price), passed and carried that the board accept the bid from Jamestown Glass for the purchase and installation of a 1" thick glass door for the teen room.
8. New Business -
 - a) Reduced Hours – A motion was made (Tom Price/Kris Denslow), passed and carried that as of July 1, 2016, the Library will be open 55 per week with the opening hours to be as follows: Monday – Thursday 10:00-8:30, Friday 10-5, Saturday 10-4, and Sunday to remain closed.
 - b) Materials budget – A motion was made (Joni Blackman/Lynn Warner), passed and carried to cap the spending at \$74,000 with the possibility of adding additional funds at a later date if available. A second motion was made (Kris Denslow/Joni Blackman), passed and carried that the endowment draw be reduced by \$24,000 in 2016.
 - c) Approval of Endowment draw – A motion was made (Tom Price/Joni Blackman), passed and carried to ratify a May withdrawal of \$1200.
 - d) Jim Roselle Sock Hop fundraiser to benefit JPL – A motion was made (Lynn Warner/Kris Denslow), passed and carried to lend our name to a fundraiser sponsored by the Lakewood Legion and held on 7/9 and to provide raffle baskets for said fundraiser. NOTE: Between the meeting and the date of these minutes, the fundraiser has been postponed. This motion will be addressed as needed in the future.

e) Teen Policy Committee – The Library needs to establish a comprehensive Teen Policy. A committee was formed consisting of Micki McCray (chair), Kris Denslow and Lynn Warner.

f) Cleaning contract – A motion was made (Joni Blackman/Kris Denslow) to approve the contract between JPL and CCLS. The contract states CCLS will pay JPL \$27,000 to provide cleaning services for 2016. As Board President, Tom Rankin will sign off for the Library.

9. Executive Session – A motion to enter into Executive Session was made at 6:18 by Tom Price/Lynn Warner and exited at 6:30 (motion Joni Blackman/Lynn Warner).

10. Next meeting is Thursday, July 21, 2016 in the Community Room. Meeting was adjourned at 6:38pm.

Respectfully Submitted by
Micki McCray
Secretary