

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on April 21, 2016**

1. President, Tom Rankin called to order the Board of Trustees Meeting at 5:17PM.
Present: Micki McCray, Kris Denslow, Tom Price, Lynn Warner and Joni Blackman
Absent: Dave Conklin
Staff present: Tina Scott and Bobbi Caswell
2. Public Comment – 2 in attendance, no comments were made.
3. Consent Agenda – Upon adding 1 item under “New Business”, the agenda was passed.
4. Treasurer’s Report – Kris Denslow presented the financials for the month.
5. Director’s Report – Tina Scott presented the report. Highlights included that the Funding Initiative Presentations have begun at both the Library and individual organizations; the Children’s Room renovation (modified desk and shelving) is complete and looks fantastic; between all of the programs, club meetings and Outreach events, over 500 people attended JPL in March; volunteer hours are up (106.75 hours in March); and Wegmans has committed to send volunteers to help at the Cummins Run for Literacy, which will be held on May 7th.

A PAC has been formed to help with the library’s upcoming Funding Initiative.

6. Unfinished Business –
 - a) Construction schedule – Tina has been informed that the next phase of construction (ADA bathrooms and public elevator to the 2nd floor) will begin in mid-May, with an end date of the end of August/beginning of September.
7. New Business -
 - a) Jury Duty compensation – The current employee handbook states we (JPL) will allow compensation but does not specify the amount of time (days) or compensation. A motion was made (Joni Blackman/Tom Price), passed and carried that JPL will pay full time employees up to 5 days of their full salary as Jury Compensation. Beginning on day 6, employees must use earned time. Jury Duty time served will count as service time for benefit accrual purposes.
8. Executive Session – was entered at 5:39pm and exited at 5:41pm
9. Next meeting is Thursday, May 19, 2016 in the Community Room. Meeting was adjourned at 5:45pm.

Respectfully Submitted by
Micki McCray
Secretary