

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on September 15, 2016**

1. President, Tom Rankin called to order the Board of Trustees Meeting at 5:15PM.
Present: Kris Denslow, Joni Blackman and Lynn Warner
Absent: Dave Conklin, Micki McCray, Tom Price
Staff present: Tina Scott, Bobbie Caswell, and Janet Mescal
2. Public Comment – Robert Ungerer expressed concern for the library.
3. Consent Agenda – the agenda was passed.
5. Treasurer’s Report – Kris Denslow presented the financials for the month.
 - a) Fundraiser Report – Tom Rankin gave the highlights of the last Fundraiser
The library made \$241 at the Panera fundraiser. Fundraising meetings will be every 2 weeks until the October 15th event.
6. Director’s Report – Tina Scott presented the report. The Annual meeting will be held September 30 at Holiday Valley. The library has been approached by the Robert H Jackson Center to participate in the Jamestown Reads event to celebrate the 125 anniversary of Robert H Jackson’s birth.
7. Unfinished Business –
 - a) Teen Policy Committee Report - Tabled to wait for Micki McCray
 - b) Construction update – the construction is expected to be completed before 10/15
 - c) All staff approached accepted the retirement incentive
 - d) Strategic Plan consultant – the Executive committee suggested Boland. Joni Blackman made a motion to accept Boland, Lynn seconded – Passed
 - a. Joni made a motion that the grant funds be restricted to the strategic plan. Lynn seconded. Passed
8. New Business
 - a) Kris Denslow made a motion that 2 positions in the Lenna grant for tech staff be approved part-time, for 1 year. Lyn Warner seconded - Passed
 - b) Executive Session – A motion to enter Executive Session at 5:55pm to discuss particular employees was made (Lynn Warner/Joni Blackman), passed and carried. The executive session was dismissed at 6:45pm. A motion was made, passed unanimously and carried to offer a retirement incentive for this year.
8. Next meeting is Thursday, October 20, 2016 in the Community Room.

Respectfully Submitted by
Bobbie Caswell
Secretary pro tem