

James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on January 19, 2017

1. President, Tom Rankin called to order the Board of Trustees Meeting at 5:15PM.
Present: Micki McCray, Kris Denslow and Lynn Warner
Absent: Joni Blackman
Staff present: Tina Scott and Janet Mescall
2. Public Comment – 2 in attendance. No comments were made.
3. Consent Agenda – The agenda was passed.
4. Treasurer’s Report – Due to several last minute changes, Tina Scott requested that the report be deferred until the February meeting. The Board agreed.
 - a) Fundraising Report – \$143,793.89 was recorded for 2016. \$30,000 of that figure is due from a donor who promised that amount in 2016, but has not been received yet.
 - b) Book Sale Total for 2016 – Totals for 2016 were \$29,047.12. President Tom Rankin noted that this is above what we were averaging when it was an annual 2-day sale.
5. Director’s Report – Tina Scott presented the report. Highlighted was the news that an \$80,000 grant from the Sheldon Foundation has been received; a grant from the CRCF is in the works to help with expenses relating to the addition of 7 more computers in the children’s room; the public desk staff will now float around the library as a “roving reference”, this will allow staff to better serve the patrons; a retreat will be held on February 4th from 10AM – 4PM as part of the Strategic Planning process; and our volunteer hours are beginning to creep back up. Several new volunteers have come on board and one previous volunteer is returning.
6. New Business –
 - a) Revised Budget – Due to deferment of item 4 this was tabled until the next meeting.
 - b) Conflict of Interest Annual Renewal – All Board members are required on a yearly basis to review and sign the Conflict of Interest form. All forms were turned in to Janet Mescall.
 - c) Staff In Service Day – A motion was made (Kris Denslow/Lynn Warner), passed and carried that on Friday, May 5th, the Library will be closed to the public for the purpose of a Staff In Service Day.
 - d) Infinity & the Lawrence Mural - A motion was made (Lynn Warner/Kris Denslow), passed and carried to transfer the ownership the Mural and all remaining funds raised to remove said mural (\$3024.00) to Infinity. Once our attorney drafts a Memorandum Understanding that states all funds transferred must be used towards the mural, Tina Scott is authorized to sign off on the transfer.
7. Executive Session – A motion to enter Executive Session at 5:44pm to discuss an employee issue was made (Kris Denslow/Lynn Warner), passed and carried. A motion was made (Lynn Warner/Kris Denslow), passed and carried to exit the Executive Session at 6:05pm.
8. Next meeting is Thursday, February 16, 2017 in the Fireplace Room. Meeting was adjourned at 6:06pm.

Respectfully Submitted by
Micki McCray
Secretary