

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on February 16, 2017**

1. President, Tom Rankin called to order the Board of Trustees Meeting at 5:17PM.
Present: Micki McCray, Kris Denslow and Lynn Warner
Absent: Joni Blackman
Staff present: Tina Scott and Janet Messel
2. Public Comment – 0 in attendance. No comments were made.
3. Consent Agenda – The agenda was passed.
4. Treasurer’s Report – Kris Denslow presented the financials for the month.
5. Director’s Report – Tina Scott presented the report. Highlighted was the news that the grant from the CRCF was approved, thus allowing us to increase the number of children’s computer to 12. These should be installed by next month; The Strategic Planning retreat was successfully held on 2/4 and resulted in some very good discussions and future directions for JPL; a 62% increase was shown in program attendance for the month of January; and volunteer hours are slowly climbing (43.25/month) with 3 new volunteers being interviewed. Tina mentioned that the search for her Admin. Asst. is going well and a decision should be made within the week, with a start date of March 1.
6. Unfinished Business –
 - a) 2017 Budget revision – upon presentation of the revised budget by Tom and Tina, a motion was made (Lynn Warner/Kris Denslow), carried and passed that the board accept the Budget as presented.
7. New Business –
 - a) Removal of fines on young adult’s books – Responding to a report given by Tina explaining that we currently have almost 100 young adults (age 8-18) who have blocked cards/access due to delinquent fines/fees (dating from 2008), a motion was made (Lynn Warner/Kris Denslow), carried and passed that 1) JPL will forgive all current outstanding young adult fines and 2) Tina will develop a new, more feasible policy regarding this issue for both children and young adults.
 - b) Approval of UBS discretionary agreement – this was tabled until the next meeting in order for all board members to familiarize themselves with the current and proposed agreement.
 - c) CCLS cleaning contract approval – a motion was made (Kris Denslow/Lynn Warner), passed and carried to approve the contract as written and to be signed off by Thomas Rankin (President).
 - d) Resolution to accept the Strategic Plan consultant’s recommendations regarding the library collection – a motion was made (Lynn Warner/Micki McCray), passed and carried to accept the recommendations regarding updating our collections with all pulled items being donated to the Better World Book organization for recycling/repurposing.

- e) St. Patrick's Day fundraiser – the board was informed there will be a fundraiser held at the Library on March 17th, from 5:30-8:30. Beer, wine and light refreshments will be available. Irish music and literature will be featured.
8. Executive Session – A motion to enter Executive Session at 6:13pm to discuss an the employment history of a particular person was made (Kris Denslow/Lynn Warner), passed and carried. A motion was made (Lynn Warner/Kris Denslow), passed and carried to exit the Executive Session at 6:32pm.
8. Next meeting is Thursday, March 16, 2017 in the Fireplace Room. There will be a brief Finance Meeting prior to the meeting at 5:00. Meeting was adjourned at 6:40pm.

Respectfully Submitted by
Micki McCray
Secretary