

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on October 18, 2018**

1. President, Joni Blackman called to order the Board of Trustees Meeting at 5:14PM.
Present: Micki McCray, Lynn Warner, Ned Lindstrom, Dan Hickman, Kris Denslow and Maggie Scorse
Excused Absence: Rob Hewitt
Staff present: Tina Scott and Janet Mescall
2. Public Comment – 1 – Raymond Tylicki spoke on the idea coordinating with the Jamestown Police Department and/or the Jamestown Public School System to provide a Resource Officer or a Security Guard to help staff deal with what he sees as disruptive youth. Since there are so many children/young adults attending JPL on any given day, he thought we could form a mutually beneficial arrangement with these organizations. President Joni Blackman thanked him for his comments and said while we have looked into this idea several years ago without any results, the Board could look into the idea again.
3. Consent Agenda – A motion was made (Maggie Scorse/Kris Denslow), passed and carried to accept the agenda as listed.
4. CCLS Annual Meeting & Workshop Report –

Board Member Ned Lindstrom reported that he, Joni Blackman, Lynn Warner, Tina Scott, Janet Mescall and Annie Greene attended the event. All found the day to be very informative and found one of the main themes of the day “the need to develop stronger inter-personal relationships within our communities” to be very timely.
5. Fundraising Committee -

President Joni Blackman stated that there had been no meeting held this month due to the fact that we are in the midst of our year end letter campaign. Next meeting date TBD as needed.
6. Treasurer’s Report –

ED Tina Scott presented the financials for September. She noted that overall figures are within expected ranges. A motion was made (Ned Lindstrom/Dan Hickman), passed and carried to accept and file said report.
7. Director’s Report –

Tina Scott (ED) noted the report had been sent to all Board Members in advance and asked if there were any questions (none). Several highlights were mentioned including that the Library has been selected to become part of the Medina Sandstone’s Hall of Fame. The induction ceremony was held earlier today (October 18th) where we were presented with a plaque; Our 3 Day Bargain Book Sale (September 6-8) earned over \$1200; Staff are working on a new structure for the Makerspace with improvements and more STEM activities as well as developing the Film Festival scheduled to be held February 20th, 2019; volunteer

hours for September were 33 and Dr. Ellen Lehning has volunteered to teach our Introduction to Excel class on September 28th.

8. New Business –

- a) LED bulb replacement - A motion was made (Dan Hickman/Ned Lindstrom), passed and carried allowing ED Tina Scott to use CARF funds to purchase the remaining LED replacement bulbs required to complete the conversion from standard bulbs to LED.
- b) City Council work session is Monday, November 19th at 6:30pm. This is a reminder that we need as many Board members (and public) to attend as possible to show support for the library funding request of \$100,000 (the current draft budget leaves the funding at \$50,000)
- c) Approval of fundraising follow up letter – A motion was made (Maggie Scorse/Lynn Warner), passed and carried approving the revised letter.
- d) New Security Cameras – A motion was made (Kris Denslow/Ned Lindstrom), passed and carried approving ED Tina Scott to purchase the cameras she feels are appropriate for the Children’s Room and the Loading Dock.
- e) Sheldon grant approval – A motion was made (Maggie Scorse/Dan Hickman), passed and carried approving ED Tina Scott to request an \$80,000 grant to cover 2019 general operating costs from the Sheldon Foundation.

9. Unfinished Business –

The Lease Committee (Tina Scott, Rob Hewitt, Joni Blackman and Kris Denslow) will meet to determine a fair rental/lease amount. They will present their findings to the JPL Board, after which time our Board President will present the desired terms to the CCLS Board President for approval.

10. Next meeting is November 15, 2018 in the Fireplace Room –

A motion was made (Kris Denslow/Dan Hickman), passed and carried to adjourn the meeting at 6:25pm.

Respectfully Submitted by
Micki McCray
Secretary