

**James Prendergast Library Association  
Board of Trustees  
Minutes of the Meeting Held on April 20, 2017**

1. President, Tom Rankin called to order the Board of Trustees Meeting at 5:16PM.  
Present: Micki McCray, Joni Blackman, Kris Denslow, Ned Lindstrom and Lynn Warner  
Staff present: Tina Scott and Janet Mescall
2. Welcome to potential new board member – Maggie Scorse was introduced to those members who did not already know her. The nominating committee has approved Mrs. Scorse and asked that we consider accepting her to the Board.
3. Public Comment – 2 in attendance, no comments were made
4. Consent Agenda – With the addition of an Executive Session (#11), the agenda was passed.
5. Treasurer’s Report –Tina Scott (ED) presented the financials for the month.
6. Nominating Committee – A motion was made (Joni Blackman/Lynn Warner), passed and carried that the Board accept Maggie Scorse as a member to serve a 3 year term beginning today (4/20/17) and running through December 2020.
7. Director’s Report – Tina Scott presented the report. Highlighted was the news that Univera Healthcare will provide a \$500 grant to sponsor the Run For Literacy (bringing the total to \$6625); Upcoming fundraisers include the Run on May 13 and the Jim Roselle Read-A-Thon on June 10; Program attendance continues to be strong with over 154 programs being held and over 1400 people attending in March; volunteer hours are slowly climbing, new volunteers are being interviewed.
8. Unfinished Business –
  - a) Strategic Plan – approval – Upon reviewing the several months long process, a motion was made (Joni Blackman/Ned Lindstrom), passed and carried that the board accept the Strategic Plan, including the revised Mission Statement (“Responsibly empowering lifelong learning for the residents of the City of Jamestown”) as presented. President Tom Rankin thanked both Tina (ED) and the Board for the work and commitment to JPL that they displayed throughout this process.
9. New Business –
  - a) RFP approval – a motion was made (Kris Denslow/Maggie Scorse), passed and carried to accept the RFP as presented, allowing for the date changes decided upon by the Board and that the RFP go out to three local firms (Clark Patterson Lee, LaBella and Harrington). Once the RFPs are returned, they will be reviewed by committee (Tom Rankin, Lynn Warner & Micki McCray) and the winning bid will be placed before the Board for approval at the June meeting.
10. Fundraising Report –
  - a) Draft fundraising letter – a draft was presented and several changes were suggested. Joni Blackman and Tina Scott will work to finalize the letter and present it to the board for final approval via email.
  - b) 5K run/walk – It was noted that the 11<sup>th</sup> Annual Prendergast Run for Literacy will be held on May 13<sup>th</sup>. Board members were encouraged to volunteer.
11. Executive Session – A motion was made (Tom Rankin/Kris Denslow), passed and carried to enter into Executive Session at 6:15. A motion to exit at 6:38 was made (Tom Rankin/Lynn Warner), passed and carried.
12. Next meeting is Thursday, May 18, 2017 in the Fireplace Room. Meeting was adjourned at 6:39pm.

Respectfully Submitted by  
Micki McCray  
Secretary