

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on October 19, 2017**

1. President, Tom Rankin called to order the Board of Trustees Meeting at 5:16PM.
Present: Micki McCray, Kris Denslow, Ned Lindstrom, Maggie Scorse and Lynn Warner
Absent: Joni Blackman (Todd Thomas resigned as of 9/30/17)
Staff present: Tina Scott and Janet Messel

2. Public Comment – 5 in attendance, one person spoke.

3. Consent Agenda –

With the change of moving item 8a to 4b and the addition of an Executive Session as item 9, the agenda was passed.

4. Treasurer's Report –

Tina Scott (ED) presented the financials for September and included the following:

a) Fundraising report – The Oktoberfest held on 10/6 was very successful for a first time event. It was attended by 55 people and net profit was over \$500. Board recommends hosting same event next year. It was also noted that the Quarterly Bargain Book Sale brought in sales of over \$3100 – the largest monthly total this year.

b) Art Collection Update – The first of 3 auctions (The American Collection) was held on 10/6 and was very successful. Full details on the exact net proceeds will be released when we get the final numbers from Sotheby's. The next auction (European Collection) will be held on 11/21. Board President Tom Rankin was in NYC recently and was able to attend a private tour at Sotheby's and was duly impressed. He noted that several pieces had been cleaned and all will be listed for viewing in Sotheby's catalog shortly.

5. Director's Report –

ED Tina Scott presented the highlights from the past month. Included were: results from the "Oktoberfest – Books, Brats & Beer" held on 10/6; the 3 new loveseats and 5 chairs, purchased with the CRCF grant, were installed in our main reading lobby; Strategic Plan follow up includes the opening of the new Makerspace which is providing STEM activities to area youth T-F 3:30-5:00 (focused mission), a "Save the Library" petition has grown to over 375 signatures and was presented to the Jamestown City Council at their meeting on 10/16 (increasing community awareness), and Ahlstrom Schaeffer will be replacing many of our regular light bulbs with money saving LED bulbs (sustainable future); 4 board members and 5 staff members attended the CCLS annual Meeting on 10/11; Programming in September was very productive with 84 programs and 623 participants; Staff attended both an Open House/Outreach event at Persell Middle School and the Cummins Community Awareness Fair; and volunteer hours totaled just under 40 for the month, a Volunteer Appreciation luncheon was held on 10/13 and we welcomed new volunteer Madeline Olson.

6. New Business –

a) City Council work session is Monday, Nov. 13 at 6:30pm – this will be the final time we can appeal to the Council to not cut our funding. President Tom Rankin urged all board members and concerned community members to attend in support of JPL.

b) Fundraising letter approval – A motion was made (Ned Lindstrom/Lynn Warner), passed and carried that the Board accept the version presented to be used beginning with our December campaign.

7. Unfinished Business –

a) Elevator maintenance and repair – approve contract
Tina is still waiting for final pricing information so approval was tabled until November meeting.

In the mean time, a motion was made (Kris Denslow/Maggie Scorse), passed and carried authorizing Tina Scott (ED) to proceed with the 3 month notice of cancellation to Tyson Krupp (current contract holder) with the understanding that a new contract will be in place within the next 90 days.

8. Fundraising Report –

a) Art Collection update – for consolidation purposes, see item 4b

9. Executive Session –

A motion was made (Lynn Warner/Kris Denslow), passed and carried to enter into Executive Session at 5:50. A motion to exit at 6:10 was made (Kris Denslow/Ned Lindstrom), passed and carried.

10 Next meeting is Thursday, November 16, 2017 in the Fireplace Room. Meeting was adjourned at 6:11pm.

Respectfully Submitted by
Micki McCray
Secretary