

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on May 17, 2018**

1. President, Joni Blackman called to order the Board of Trustees Meeting at 5:15PM.
Present: Lynn Warner, Ned Lindstrom, Rob Hewitt, Maggie Scorse and Kris Denslow
Excused Absence: Micki McCray
Staff present: Tina Scott and Janet Mescall
2. Welcome new Board Member – Joni welcomed potential new member Dan Hickman
3. Public Comment - None
4. Consent Agenda – A motion was made (Kris Denslow/Maggie Scorse), passed and carried to accept the agenda as listed.
5. Nominating Committee Report -

Lynn reported that the recent meeting with Dan Hickman went very well and the Committee formally recommends approving the addition of Mr. Hickman to the Board. A motion was made (Kris Denslow/Rob Hewitt), passed and carried to extend an invitation to Dan Hickman to become a Board Member.
6. Fundraising Committee –

a) Need Volunteers for the Jim Roselle Read-A-Thon, Saturday, June 9
The format of the event has changed a bit this year. The hours will be 10-2 and (weather permitting) both the readings and food table will be held outside. There will also be a petting zoo from 1-2. We will have 'reading dogs' for several of our time slots. Ned Lindstrom will have some of his fellow "Toastmaster's" attend. Tina stressed we will also use this event to launch our Summer Reading Program.
7. Treasurer's Report –

Tina Scott (ED) presented the financial report for April. She noted that overall figures are within expected ranges but the Book Sale numbers are a bit low. She reminded us that the Quarterly Book Sale (June 6-9) will coincide with the Read-A-Thon and should drive up those numbers. A motion was made (Maggie Scorse/Dan Hickman), passed and carried to accept and file said report.
8. Director's Report –

ED Tina Scott noted that the report had been sent to all Board Members in advance and asked if there were any questions (none). She mentioned that the Library had applied for a grant to cover the cost of a mini, mobile Makerspace that the staff could take out into the community.
9. New Business –

a) Deaccessioning painting – Tina Scott (ED) recently received a letter from the local family who in the past had donated the painting “Portrait of a Painter” to the Library. This painting was not consigned to any gallery for auction and has remained at the Library. The family has requested that the Library return the painting to them. A motion was made (Rob Hewitt/Kris Denslow), passed and carried to deaccession (give back) the painting to the donor family.

b) Committee Review CCLS lease – A committee was formed (Rob Hewitt, Joni Blackman, Micki McCray and Kris Denslow) to review the upcoming CCLS 60 year lease which is expiring in September of this year. CCLS currently reimburses JPL for their share in utilities/maintenance, etc. (\$40,000/year). Joni will send an email setting up a meeting in June. Since it is not clear on what happens at the end of the current term, the goal of that meeting will be to present the Board with an idea of how to move forward. In the meantime, Rob Hewitt will review the current lease. It was recommended that we meet with the Library attorney and have an entirely new lease drawn up.

10. Unfinished Business – None

11. Executive Session – Board entered into an Executive Session at 5:40pm to discuss a Personnel issue and exited session at 5:51pm. Resulting from the Session, a motion was made (Rob Hewitt/Maggie Scorse), passed and carried to create and fill an Assistant Library Manager Position.

12. Next meeting is June 21, 2018 in the Fireplace Room –

A reminder was made that there will be NO Board meetings in the months of July or August. A motion was made (Kris Denslow/Ned Lindstrom), passed and carried to adjourn the meeting at 5:52pm.

Respectfully Submitted by
Micki McCray
Secretary