

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on January 24, 2019**

1. President, Joni Blackman called to order the Board of Trustees Meeting at 5:15PM.
Present: Micki McCray, Lynn Warner, Kris Denslow, Ned Lindstrom, Maggie Scorse and Rob Hewitt
Absent: Dan Hickman
Staff present: Tina Scott and Janet Mescall
2. Public Comment – Potential JPL Board member, Lori Fabritius, introduced herself and expressed her interest in joining the Board.
3. Consent Agenda – A motion was made (Kris Denslow/Rob Hewitt), passed and carried to accept the agenda as listed.
4. Treasurer’s Report –

ED Tina Scott presented the financials for December and year end. She stated that overall figures are within expected ranges with Cash Sources appearing to come in higher than budgeted due to an unexpected EOY grant from the Lenna Foundation and the last endowment draw at the end of December. Expenses came in slightly under budget. A motion was made (Ned Lindstrom/Maggie Scorse), passed and carried to accept and file said report.
5. Director’s Report –

Tina Scott (ED) noted the report had been sent to all Board Members in advance and asked if there were any questions (none). Several highlights were mentioned including children’s events held in December (Gingerbread House Workshop and Polar Express movie) which saw over 135 attendees; a possible future entertainer style fundraiser funded by a grant from the DRI (City of Jamestown); the upcoming Valentine’s Day event featuring decorating cut out cookies and valentines to be held in our Makerspace; and volunteer hours continue to climb.
6. New Business –
 - a) NYS Library – City of Jamestown “Maintenance of Effort” update –
ED Tina Scott stated that the figures have been provided to the Chautauqua Cattaraugus Library System (CCLS) who will work with the State on a 1 year waiver. Everything is still moving along as expected.
 - b) Auditor RFP –
2 RFPs were submitted for review/approval. Johnson, Mackowiak & Associates bid for 3 years (2018-2020) totaled \$30,370. Bahgat & Laurito-Bahgat CPAs bid came in at \$27,000. Upon discussion, a motion was made (Maggie Scorse/Kris Denslow), passed and carried to accept Bahgat & Laurito-Bahgat CPAs as Auditors for the term 2018-2020.
 - c) 2019 Budget –
A motion was made (Rob Hewitt/Lynn Warner), passed and carried to accept the 2019 \$817,523 Budget as proposed by ED Tina Scott.
 - d) Approval of New Chairs –
A motion was made (Ned Lindstrom/Maggie Scorse), passed and carried to accept the proposal to purchase 100 new chairs and 2 rolling stackers.

- e) Conflict of Interest – yearly renewal –
ED Tina Scott reminded Board members that they were required to complete and return the Conflict of Interest forms.
- 7. Unfinished Business – None
- 8. Next Meeting is February 21, 2019 in the Fireplace Room.

A motion was made (Lynn Warner/Kris Denslow), passed and carried to adjourn the meeting at 5:50pm.

Respectfully Submitted by
Micki McCray
Secretary