

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on February 21, 2019**

1. President, Joni Blackman called to order the Board of Trustees Meeting at 5:25PM.
Present: Micki McCray, Lynn Warner, Kris Denslow, Rob Hewitt and Dan Hickman
Absent: Ned Lindstrom and Maggie Scorse
Staff present: Tina Scott and Janet Mescall
2. Public Comment – None
3. Consent Agenda – A motion was made (Lynn Warner/Kris Denslow), passed and carried to accept the agenda as listed.
4. Nominating Committee –

Chairman Lynn Warner reported that several applicants were interviewed as potential new Board members. The Committee recommended Mike Corey and Frank Corapi as new members. A motion was made (Lynn Warner/Dan Hickman), passed and carried to accept the Committee’s recommendation and extend an invitation to join the Board.
6. Treasurer’s Report –

ED Tina Scott presented the financials for January. She stated that overall figures are within expected ranges. A motion was made (Kris Denslow/Lynn Warner), passed and carried to accept and file said report.
7. Director’s Report –
 - a) Makerspace Report –
A detailed report was passed out to all Board members for the purpose of educating the Board as to exactly what JPL’s Makerspace Program is, its objectives and how the staff evaluates its success. The Makerspace Program is an important feature of the Library’s future mission and ED Tina Scott wanted Board members to be able to answer any questions they may encounter in the public regarding this program.
 - b) Director’s Report –
Tina Scott (ED) noted the report had been sent to all Board Members in advance and asked if there were any questions (none). Highlights mentioned included we have created a partnership with both the Boy Scouts and Girl Scouts via our Makerspace Film Festival. Both groups will be able to earn their Moviemaking and Digital Moviemaking badges; 83 programs were held in January with 540 attendees; over the past 3 years JPL has focused on becoming more efficient in both staffing and programming. The results are impressive as while our total number of programs has decreased by 31%, the average number of attendees has increased by 68%. Staffing positions and hours worked per week have both decreased (down 34% and 27% respectively); and the Library welcomed 1 new volunteer in January with another scheduled to join us soon.

8. New Business –

- a) Art Auction update and approval for consignment –
ED Tina Scott reported that there is 1 painting left to be sold, F.A. Ramsay's "A Farmyard". Sotheby's has offered to offer the Ramsay at their next Old Masters Online Sale at estimates of \$1000-1500 and without reserve, to take place from April 16-May 1. Upon discussion, a motion was made (Lynn Warner/Kris Denslow), passed and carried to accept the Sotheby's offer and place the Ramsay on consignment at the reserve pricing suggested.
- b) Resolution of Central Library Book Aid (CBA) funds –
A motion was made (Kris Denslow/Rob Hewitt), passed and carried resolving that as of 12/31/18, all fund received from the CBA were fully expended for adult non-fiction and foreign language materials in print, non-print and electronic formats.
- c) Fine Free Day 6/21 -
(ED) Tina Scott suggested holding an amnesty day where if patrons brought in non-perishable food items or gift cards (Wegmans, Tops, Walmart), their outstanding past due fines would be waived. This waiver would not apply to lost books, only past due fines. The items collected would then be donated to St. Susan's Food Kitchen. Upon discussion, a motion was made (Rob Hewitt/Dan Hickman), passed and carried to hold a Fine Free Day on 6/21/19.
- d) Staff Development Day 5/3 -
A motion was made (Kris Denslow/Lynn Warner), passed and carried to close the Library on 5/3/19 to allow for a Staff Development/Training Day.

9. Unfinished Business –

NYS Library – City of Jamestown "Maintenance of Effort" update – ED Tina Scott noted that this is still a work in progress and moving along as expected.

10. Next Meeting is March 21, 2019 in the Fireplace Room.

A motion was made (Lynn Warner/Rob Hewitt), passed and carried to adjourn the meeting at 5:57pm.

Respectfully Submitted by
Micki McCray
Secretary