

**James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on October 17, 2019**

1. President, Joni Blackman called to order the Board of Trustees Meeting at 5:18PM.
Present: Kris Denslow, Maggie Scorse, Ned Lindstrom, Lori Fabritius, Mike Corey, Micki McCray, and Lynn Warner
Absent: Frank Corapi, Rob Hewitt and Dan Hickman
Staff present: Tina Scott, Janet Mescall, and guest Jan Dekoff (CCLS ED)
2. Public Comment – 4 guests, no comments
3. Consent Agenda – A motion was made (Lynn Warner/Maggie Scorse), passed and carried to accept the agenda as listed after moving #5 (Executive Session) to #8 and approve the minutes of the previous meeting.
4. Treasurer’s Report -

ED Tina Scott presented the financials for September. There were no questions regarding reports. She stated that overall figures are within expected ranges. A motion was made (Mike Corey/Lori Fabritius), passed and carried to accept and file said report.
5. Director’s Report –

Tina Scott (ED) noted the report had been sent to all Board Members in advance and asked if there were any questions (none). Highlights mentioned included the JPL staff (Tina Scott, Annie Greene, Janet Mescall, Joanna Sorensen and Karen Golden) attended the CCLS Annual Meeting on October 9th; Tina, Annie and Kristie met with CCLS staff to discuss how to deal with the purchasing of future materials in light of the State funding cuts; Striders will begin their after school mentoring program at JPL on 10/15; on 9/19 there was an informal meeting between JPL and 12 local foundations to discuss the library’s current financial situation; the Quarterly Book Sale raised \$1,429 in 3 days; there were 91 programs/meetings with 884 attendees during the month of September; and 37.5 volunteer hours were recorded.
6. New Business –
 - a) Health Insurance Renewal – A motion was made (Kris Denslow/Ned Lindstrom), passed and carried to accept the proposal presented by ED Tina Scott to change carriers/plans to Univera Gold 1 and reinstate the HSA contributions.
 - b) Board member, Micki McCray informed the Board that the Moonbrook Women’s Association will be donating the funds raised during their annual Holiday Dinner (11/21) to the Library. Tina Scott has been asked to attend the dinner and give a brief talk on the Library.
 - c) Board member, Mike Corey requested that staff (especially those working the front desk) be issued name tags/badges. Tina Scott will follow up on this request.

7. Unfinished Business –

a) CCLS Lease Update –

A motion was made (Kris Denslow/Maggie Scorse), passed (with Lynn Warner abstaining), and carried to accept and approve the most recent counter offer from CCLS. The new lease will be for a 3-year period at the rate of \$56,000/year, with no 2% escalation clause and JPL will continue maintaining outside areas as well as basic cleaning services. President Joni Blackman has been authorized to sign the new lease as the JPL representative.

b) 2019-2020 Construction Grant –

A previous grant request (for chimney repair) was deemed ineligible. ED Tina Scott has replaced that request with a proposal that will allow for the replacement of existing pneumatic actuators (part of the heating system) to an electric version which will allow for more precise heating control. A motion was made (Maggie Scorse/Kris Denslow), passed and carried approving said grant request.

c) Maintenance of effort update – 259 vote

JPL has been advised by the State Library that not pursuing a 259 vote would ensure the waiver application for this year's state aid would be denied. A motion was made (Ned Lindstrom/Lynn Warner), passed and carried to pursue a 259 (Municipal Support) vote in 2020.

8. Executive Session –

A motion was made (Mike Corey/Lori Fabritius), passed and carried to enter into Executive Session at 5:48pm to discuss an employee matter. A motion was made (Ned Lindstrom/Lynn Warner) to leave the Executive Session at 5:59pm.

9. Next meeting will be held on November 21, 2019 in the Fireplace Room.

A motion was made (Mike Corey/Kris Denslow), passed and carried to adjourn the meeting at 6:12pm.

Respectfully Submitted by
Micki McCray
Secretary