

James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on January 16, 2020

1. President: Joni Blackman called to order the Board of Trustees meeting at 5:15 PM.
Present: Dan Hickman, Mary Zdrojewski, Cassie Blakeslee, Maggie Scorse, Lynn Warner, Rob Hewitt, Lori Fabritius
Absent: Frank Corapi, Ned Lindstrom, Micki McCray
Excused: Mike Corey
Staff present: Tina Scott, Annie Greene, Janet Mescall
2. Joni Blackman welcomed new board members Mary Zdrojewski and Cassie Blaslee to their first meeting. New board members received their Board of Trustee binders.
3. Public Comment – 1 in attendance, no comments
4. Consent Agenda – A motion was made (Maggie Scorse/Dan Hickman) to add to Conflict of Interest item to #8 on the agenda, and to approve the minutes of the previous meeting.
5. Treasurer’s Report – Tina Scott (ED) presented the financials for December. She stated that all areas were within expected ranges. A motion was made (Lynn Warner/Maggie Scorse), passed and carried to accept and file said report.
6. Fundraising Report –
 - a.) Year to date results-
As of 12/31/2019 we reached 120.59% of goal (\$90,441.96). 2020 donations so far total \$4,949.78.
 - b.) Upcoming: Real Life Church is having a fundraising on 2/14/2020, 6-9 PM for the library
7. Director’s Report – Tina Scott (ED) noted that the report had been sent to all Board members prior to the meeting and asked if there were any questions. Discussion took place regarding the 259 vote to occur in May/June 2020. The Board will table further discussion until more is known when the actual date is set for the Jamestown Public Schools budget vote. CRCF approved the \$14,500 Technology grant to replace 2 aging servers and the computer lab. There were 110 responses on usage survey and results are being compiled now.
8. New Business –
 - a.) Tina Scott’s retirement date has been moved up to January 30, 2020. Maggie Scorse made a motion to accept Tina Scott’s new retirement date and Annie Greene’s start date as Executive Director to January 31, 2020. Rob Hewitt seconded, and motion passed
 - b.) Updated check signers resolution on 2nd page was approved. (Dan Hickman/Maggie Scorse)

- c.) Retaining wall – On May 23, 2019 an accident between two cars resulted in one car hitting the library’s retaining wall at the corner of Washington and 5th Streets. Damage to the wall is estimated at \$8,900. Due to insufficient insurance coverage on the responsible driver’s auto and denial of coverage for repairs by the library’s insurance company, the settlement available to the library is \$3,502.23. The board tabled a decision on accepting the amount until it is determined whether or not the library must repair the wall by a certain date. Tina Scott will update the board after discussing with the insurance agent.
 - d.) Piano donation – the board approved donation of an unused piano to the Lucille Ball Little Theater with the delivery to be determined, but at no cost to the library (Joni Blackman/Dan Hickman).
9. Unfinished business
- a. Update of 259 vote – tabled until representatives of the Library Board and School Boards meet.
10. Next meeting is February, 20, 2020.

Resolution regarding check signers effective February 1, 2020:

The James Prendergast Library Association Board of Trustees approves the following: Effective February 1, 2020, only the following people will be allowed to sign checks for JPLA bank accounts at Northwest Bank:

1. *Joni Blackman – President*
2. *Lynn Warner - Vice President*
3. *Michael A. Corey – Treasurer*
4. *Micki McCray – Secretary*
5. *Anne Greene – Executive Director*
6. *Janet Mescall - Business Office Manager only allowed to sign checks from the Special Account.*

Resolution Regarding Authorized Signatures for Bank Accounts

The Jamestown Prendergast Library Association Board of Trustees approves the following:

Effective February 1, 2020, the following people are no longer authorized to sign checks for JPLA bank accounts at Jamestown Savings Bank/Northwest Savings Bank:

- 1) *Tina Scott*