

**James Prendergast Library Association
Board of Trustees via teleconference
Minutes of the Meeting Held on September 17, 2020**

President: Joni Blackman called to order the Board of Trustees meeting at 5:16 PM.
Present: Dan Hickman, Mary Zdrojewski, Cassie Blakeslee, Rob Hewitt, Ned Lindstrom,
Lori Fabritius, Mike Corey, Frank Corapi, Maggie Scorse,

Absent: Micki McCray, Lynn Warner

Staff present: Annie Greene, Janet Mescall, Jennifer Champ, Tress Williams,
Three guests

1. Public Comment – Two people from the public spoke. A public comment was made regarding a comment made at the Board of Trustees workshop last week regarding individuals living outside of Jamestown being on the board. The person felt that the board owed the Jamestown community an apology because of the “limited talent in the district” to serve on the board. Trustee Hickman stated that this was not what he said in the meeting clarifying that “he did not want to discourage talented individuals living outside the district from being able to be on the board.” The board will address residency requirements in the By-Laws.
2. Consent Agenda – A motion was made (Dan Hickman/ Maggie Scorse) to approve the Consent Agenda and minutes from previous meeting. Motion approved.
 - a. No changes or additions to Consent Agenda
 - b. Approval of minutes of previous meeting.
3. Director’s Report/Statistics (June, July, August) – Executive Director Greene stated that Tress was back from leave. There were two positions filled. Staff have been working very hard in this new environment of COVID and have done an excellent job. ED provided some of the highlights from the summer reading program, partnership with YMCA and summer lunch program. The format for comparing statistics changed from yearly to monthly tracking. More people are coming back to library as they become accustomed to the new procedures because of the coronavirus. Attendance is starting to pick up.
4. Fundraising Report – (Ned Lindstrom)
 - a. The “Run for Literacy” fundraising event will be cancelled this year.
 - b. The fundraising plan 2021 was presented by Ned Lindstrom and Executive Director Greene. The Scavenger Hunt will replace the Run for Literacy and there will also be two new additional Fundraisers: A “Read to the Dogs” summer reading partnership with the ASPCA, and a “Giving Tuesday” in the fall on Facebook. The new plan will reduce the current Fundraising expense by \$2,000. A motion was made to adopt the 2021 Fundraising Plan (Ned Lindstrom/Dan Hickman). Motion carried.
5. Treasurer’s Report – Mike Corey stated that even with the COVID crisis he believes that we are 2/3 through the year and in good shape. Endowment is up in value. A motion

was made (Ned Lindstrom/Frank Corapi), passed and carried to skip the 3rd and 4th quarter 2020 withdrawals and accept and file said report.

6. New Business –

- a. Corona virus - change in evening hours/days. A motion for increasing library hours on Tuesday and Thursday evening to 8 pm was made (Maggie Scorse/Cassie Blakeslee). Motion carried.
- b. Board of Trustees Elections Discussion from 259 Committee Chair Cassie Blakeslee: We are to put language in the By-Laws that 2/3 of board members are to live in the Jamestown Public School district and also that the nominating committee will review the residency requirements each time a trustee is elected to maintain the requirement. Plan is to vote on adding language to the By-Laws in our next meeting.
- c. Addition to the Pandemic Reopening Policy: A motion was made, (Rob Hewitt/Dan Hickman), to approve the additional bullet on the policy which states, “Commit or attempt to commit any action that is a violation of federal, state or local laws.”
- d. Wall accident - ED Greene informed Board that we are waiting for funds from the insurance agency to repair the wall that was damaged due to a car accident on Washington St.
- e. CCLS Annual Meeting to be held virtually on Wednesday, October 15. ED will attend to represent and vote for the library at this meeting.
- f. Annual Murray Bob Lecture - this will be held virtually in November due to the pandemic – the plan is to have a discussion on “Western NY and the Suffrage Movement.”

7. Unfinished Business –

- a. Construction Grant Update and Amendment of Project - ED updated board on progress of ongoing construction. She is getting quotes from the architect for the amendment. The work needs to complete by 2021.
- b. C0-Central Library Status Update - The library’s co-central library status will be reinstated on 1/1/2021.

8. Next meeting is October 15, 2020.