

**James Prendergast Library Association  
Board of Trustees via teleconference  
Minutes of the Meeting Held on June 18, 2020**

President: Joni Blackman called to order the Board of Trustees meeting at 5:16 PM.  
Present: Dan Hickman, Mary Zdrojewski, Cassie Blakeslee, Lynn Warner, Rob Hewitt, Ned Lindstrom, Lori Fabritius, Mike Corey, Frank Corapi, Maggie Scorse

Absent: Micki McCray

Staff present: Annie Greene, Janet Mescall, Jennifer Champ

Two guests

1. Public Comment – no comments were made
2. Consent Agenda – A motion was made (Dan Hickman/ Maggie Scorse) to approve the Consent Agenda and minutes from previous meeting. Motion approved.
  - a. No changes or additions to Consent Agenda
  - b. Approval of minutes of previous meeting.
  - c. Approval of minutes of special meeting.
3. 259 Status – President Joni Blackman thanked Annie and the library staff for the hard work they did to help pass the vote on Tuesday. She also thanked the committee members; Cassie, Ned, Dan for their dedication and hard work. The vote passed by 187 votes so now the library can start the process of restoring its co-central status and restore funding to the 1990 level. This will be our next BOD challenge.
4. Director's Report/Statistics – Annie Greene (ED) noted that the report had been sent to all Board members prior to the meeting and asked if there were any questions. Since the pandemic the numbers will be down but there has been growth in other areas. Lunches will be passed out from 11:30 am to 1 pm. The curbside picking is going well we had 127 patrons. The Summer Reading Program is getting ready with 39 children signed up so far. Will start July 15.
5. Fundraising Report –
  - a. \$1,434.09 (Read in sponsors and other library donations) and \$2,724.09 in donations for Give Big FOR Summer Reading program
  - b. Double Tree is going to do a fundraiser for the library. ED will learn more on July 5, 2020.
  - c. Fund raising letter will be going out soon.
6. Treasurer's Report –Mike Corey presented the May reports. The library received 70K from the Sheldon Foundation. Endowment Fund is up. Mike will start to show balances in a spreadsheet. The small business loan was used to purchase supplies and cover payroll during the eight week shutdown. It will be forgiven. A motion was made (Cassie Blakeslee/Rob Hewitt), passed and carried to accept and file said report.

7. Unfinished Business --

- a. Reopening Plan- On July 1, Phase IV will start and we plan on opening the library to patrons. Curbside services will still be available for those who want it. All staff has been properly trained in the new procedures. Only 50 people will be allowed to enter the library. This will be monitored so that COVID 19 restrictions are in practice. A motion for opening the library following these guidelines on July 1, 2020 was made (Mike Cory/Dan Hickman). Motion passed.
  - b. Construction Update- Starting June 29 the replacement of the windows on 6<sup>th</sup> Street. The parking lot will be closed during construction.
8. Next meeting is September, 17, 2020.