

James Prendergast Library Association
Board of Trustees
Minutes of the Meeting Held on October 15, 2020
Via Teleconferencing due to Covid 19/Corona Virus restrictions

President, Joni Blackman called to order the Board of Trustees Meeting at 5:19PM.

Present: Micki McCray, Maggie Scorse, Lori Fabritius, Mike Corey, Ned Lindstrom, Lynn Warner, Cassie Blakeslee, Mary Zdrojewski, Frank Corapi, Dan Hickman and Rob Hewitt

Staff present: Annie Greene, Janet Mescall, Jennifer Champ and Tress Williams

1. Public present – None – No comments
2. Consent Agenda – A motion was made (Mike Corey/Lynn Warner), passed and carried to accept the agenda as listed and to approve the minutes of the previous meeting.
3. Director’s Report/Statistics – (September)

Annie Greene (ED) noted that the report had been sent to all Board members prior to the meeting and asked if there were any questions. She noted highlights included that JPL’s co-central library status has been reinstated by CCLS (providing an additional \$68,984 in income for 2021); the library’s Maintenance of Effort waiver that Tina Scott submitted was granted for 2019 (resulting in an additional \$41,739 for materials expenses in 2020); staff held our 1st outdoor story time at the Chautauqua Belle on the Riverwalk – it had 61 views within 24 and looks to be a very popular activity; staff also began #meetthemmondays (a public relations tool to introduce the staff and communicate to the community how JPL works) and a “Staff Picks” feature which posts staff recommended books; a grant to CRCF was placed asking for \$4,398 to offset costs in creating “take and create makerspace kits”; a \$10,000 grant was received from the Darrah Foundation to be used to purchase eBooks; our security system and fire panel have been updated (with funds left from our constructions grant); and finally, our Volunteers are ready and willing to return to JPL – we should be seeing them in the Library soon.

4. Treasurer’s Report –

Treasurer, Mike Corey presented the financials for September. He indicated that all areas were within expected ranges. He also shared the most recent statement for the JPLA Endowment Fund. A motion was made (Dan Hickman/Lori Fabritius), passed and carried to accept and file said report.

5. New Business –

- a) Corona Virus – change in hours –
ED, Annie Greene requested that the Library change its opening time to 8:15am Monday-Friday (closing times would remain the same). This would allow patrons (mainly JHS students) earlier access to the computers/Wi-Fi and would fill a community need. A motion was made (Maggie Scorse/Frank Corapi), passed and carried to temporarily change the hours to reflect this request.
- b) Fundraising Letter Approval –

A motion was made (Rob Hewitt/Cassie Blakeslee), passed and carried to approve the letter as submitted with one change (item #2 will be condensed to one line).

- c) BOD meeting times/format –
President, Joni Blackman, wondered if the time/day/format of our monthly meetings were still acceptable for most members. It was determined the Board would continue with the current arrangements.
- d) Activation of the Nominating Committee –
While our Board numbers are strong and no one will be leaving until after 2021, it was decided that the Committee (Chair Lynn Warner, Ned Lindstrom, Dan Hickman and Maggie Scorse) will meet with ED Annie Greene within the next month to discuss future needs. A report will be given to the full Board at the December meeting.
- e) Library Meeting Rooms –
An amended version of the current policy was presented by ED Annie Greene which allows for the reopening of 2 meeting rooms (The Conference Room and The Fireplace Room) while working within the Covid mandates. It was determined that the Fireplace Room maximum capacity should be changed (downward) to 20. With the acceptance of that change, a motion was made (Mary Zdrojewski/Maggie Scorse), passed and carried to accept the revised amended version.
- f) Health Insurance renewal –
ED Annie Greene presented the renewal rates for Employee insurance coverage provided by Univera Healthcare. While the coverage will remain the same, the cost will go up 8.3%. A motion was made (Dan Hickman/Cassie Blakeslee), passed and carried to accept the proposal as presented.

6. Unfinished Business –

- a) Board of Trustees Elections Discussion –
In response to the successful passing of the 259 vote, the Board agreed that there should be a residency requirement. It was determined that the Board “shall maintain two thirds or more of its members to be residents of the Jamestown School District”. 259 Committee Chair, Cassie Blakeslee presented an amended version of the JPLA By-Laws reflecting this change. Upon discussion, it was decided that the word “should” would be changed to “shall” throughout the revised section. With that change, a motion to accept the recommended amended By-Laws was voted upon. The vote (11 yeah/1 nay) was passed and carried.

7. Next Meeting is November 19, 2020. Meeting place TBD –

A motion was made (Dan Hickman/Lori Fabritius), passed and carried to adjourn the meeting at 5:52pm.

Respectfully Submitted by
Micki McCray
Secretary