

**James Prendergast Library Association**  
**Board of Trustees**  
**Minutes of the Meeting Held on February 18, 2021**  
**Via Teleconferencing due to Covid 19/Corona Virus restrictions**

President, Dan Hickman called to order the Board of Trustees Meeting at 5:16PM.

Present: Micki McCray, Maggie Scorse, Lori Fabritius, Mike Corey, Lynn Warner, Mary Zdrojewski, Ned Lindstrom, Frank Corapi and Cassie Blakeslee

Absent: Joni Blackman

Staff present: Annie Greene, Janet Mescall, Jennifer Champ, Oliver Chenard and Tress Williams

1. Public present – 1
2. Consent Agenda – A motion was made (Maggie Scorse/Lynn Warner), passed and carried to accept the agenda as listed and to approve the minutes of the previous meeting.
3. Brief Staff Presentation - ED Annie Greene introduced Oliver Chenard who spoke on the Library's 3D Printer services. JPL has 3 printers – 1 on loan from CCLS and 2 we have purchased through grants. There are 2 ways to access the printers – through Makerspace and their related projects (which are free) and through outside requests (priced according to size/weight of finished product). An example of an outside request is the 3D model of the City of Jamestown that the Gebbie Foundation purchased to use for their presentations. All 3D printer projects are supervised by the JPL staff.
4. Treasurer's Report –

Treasurer, Mike Corey presented the monthly statement of the Endowment Fund held with UBS. He then presented the financials for January. He indicated that all areas were within expected ranges as it was a slow month. A motion was made (Lynn Warner/Maggie Scorse), passed and carried to accept and file said report.

Upon Mike Corey's recommendation, a motion was made (Ned Lindstrom/Frank Corapi), passed and carried to waive the 1<sup>st</sup> quarter endowment draw.

5. Director's Report/Statistics – (January)

Annie Greene (ED) noted that the report had been sent to all Board members prior to the meeting and asked if there were any questions. She noted highlights included hiring Jeremy Bush as Building Attendant; the continued success of our storytime videos and the "make and take" crafts kits for children; JPL continues to partner with Jamestown YMCA (providing Makerspace available to their middle school daycare program), VITA (tax assistance program) and "Keeping Each Other Warm" (providing new and handmade scarves and mittens, along with basic hygiene products to the local community); the Book Sale made \$1405 in January and our Facebook followers are up over 3,300.
6. New Business –

- a) 2019 CBA funds – A motion to approve a resolution that CBA funds for 2019 received in 2020 were expended for adult non-fiction and foreign language materials in print, non-print, and electronic formats was made (Lynn Warner/Cassie Blakeslee), passed and carried.
  - b) Updated Employee Handbook – A motion to accept the updated Employee Handbook as presented by ED Annie Greene was made (Maggie Scorse/Mary Zdrojewski), passed and carried.
7. Unfinished Business –
- Security Update – ED Annie Greene noted that the new Security personnel has been on site for over a month now and there has been a decrease in security incidents. Both staff and patrons have made positive comments.
8. Next Meeting is March 18, 2021. Meeting place TBD –
- A motion was made (Frank Corapi/Lori Fabritius), passed and carried to adjourn the meeting at 5:40pm.

Respectfully Submitted by  
Micki McCray  
Secretary