

James Prendergast Library Association

Board of Trustees

Minutes of the meeting held on February 17, 2022

President, Dan Hickman, called to order the Board of Trustee meeting at 5:14 pm

Present in person or virtual: Judy Long, Cassie Blakeslee, Mary Zdrojewski, Joni Blackman, Jessica Carr, Mike Corey, Dan Hickman, Liz Margarito, Frank Corapi

Absent: Ned Lindstrom, Abby Soffel

Staff present: Anne Greene, Tress Williams, Jen Champ

Public: Dennis Phillips

Agenda Topics:

1. Public Comment – No Comment

2. Consent Agenda

a. No changes or additions to agenda were made.

Motion made to approve by Frank Corapi. Second by Judy Long. Y-10 N-0

b. Approval of previous minutes. Y-10 N-0

3. Director's Report – Anne Greene

a. Sensory Play: Due to the popularity of the Makerspace and feedback from patrons, we have opened the Makerspace on Saturday for sensory play aimed at preschool and toddlers. The program is popular and children of all ages enjoy the different activities. Staff created rotating stations with various themes such as Texture and color and Mold and Dig. We are seeing older siblings attend as well, and have added additional STEM activities in these spaces.

b. BOCES HSE/GED Classes: The library provides space for BOCES to hold weekly HSE/GED classes. High School Equivalency Preparation courses are designed to help participants prepare for the TASC Exam. The library promotes these classes on social media and in the monthly programming calendar.

c. We received a grant from the Carnahan –Jackson Foundation for \$10, 800. The grant money will be used to purchase laptop computers for outreach programing, two children's education station computers with learning board keyboards, along with mice, keyboard covers, cleanable computer mice, mousepads, and new solid-state drives to replace slow hard drives in the public computer lab.

d. The Sheldon Foundation purchased another seat to Catchafire for the Prendergast Library. Catchafire is an organization that utilizes highly skilled professionals who volunteer their time to

assist non-profits with various trainings and projects. We are using Catchafire for staff development opportunities.

e. Two new staff members have joined the team. Brittany Olson, Library Associate I and Anna Holthouse, Custodian, both started the first week of February.

4. Treasurer's Report – Mike Corey

a. Doing well and right on track with our budget.

b. Endowment down 4% of market value, still doing well.

Motion made to approve report by Judy Long. Second by Jessica Carr. Y-10 N-0

5. Building Committee Report – Mary Zdrojewski

a. A recommendation was made to begin HVAC upgrades.

Motion made by Mike Corey. Second by Liz Margarito. Y-10 N-0

b. Landscaping for the new sign is last component for 2019 NYS Construction Grant. Cost: \$2,100

Motion made by Judy Long. Second by Liz Margarito. Y-10 N-0

6. New Business

a. Mask requirement will be lifted from Rules of Conduct Policy.

b. Renewal of BloodBorne Pathogen Policy - No Changes made.

Motion to lift mask requirement and accept the Bloodborne Pathogen Policy, Jessica Carr. Second by Judy Long. Y-10 N-0

7. No Unfinished Business.

8. Next Hybrid meeting is March 17, 2022.

9. A motion was made by Joni Blackman and second by Liz Margarito to end the meeting at 5:37pm.