James Prendergast Library Association
Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Report all information in Part 1 as of December 31, 2022, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	1200063260
1.2	Library Name	JAMES PRENDERGAST LIBRARY ASSOCIATION
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Jamestown *
1.6	Beginning Fiscal Reporting Year	01/01/2022
1.7	Ending Fiscal Reporting Year	12/31/2022
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning Local Fiscal Year	01/01/2022

1.12	Ending <u>Local</u> Fiscal Year	12/31/2022
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	509 CHERRY STREET
1.15	City	JAMESTOWN
1.16	Zip Code	14701
1.17	Mailing Address	509 CHERRY STREET
1.18	City	JAMESTOWN
1.19	Zip Code	14701
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(716) 484-7135
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(716) 487-1148
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	director@prendergastlibrary.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	http://www.prendergastlibrary.org
1.24	Population Chartered to Serve (per 2020 Census)	28,712
1.25	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	City
1.27	During the reporting year, has there been any change to the library's legal service	N

area boundaries? Changes
must be the result of a
Regents charter action.
Answer Y for Yes, N for No.

1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	05/17/2011
1.30	Date the library was last registered	10/17/1907
1.31	Federal Employer Identification Number	160840340
1.32	County	CHAUTAUQUA
1.33	School District	City Of Jamestown
1.34	Town/City	Ellicott
1.35	Library System	Chautauqua-Cattaraugus Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Anne
1.38	Last Name of Library Director/Manager	Greene

1.39	NYS Public Librarian Certification Number	25119
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	director@prendergastlibrary.org
1.44	Fax Number of the Director/Manager	(716) 487-1148
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	Y
1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2022? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	N

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding the public vote   N/A

2.   Indicate the type of municipality or district holding the public vote   N/A

3.   Date the vote was held (mm/dd/2022)   N/A

4.   Was the vote successful? Y/N   N/A

5.   What type of public vote was it?   N/A

6a.   Most recent prior year approved appropriation from a public vote: N/A

6b.   Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:   N/A

6c.   Total proposed appropriation (sum of 6a and 6b):   N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47   Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2022) Enter Y for Yes, N for No. If Yes, complete one   Y

record for the vote from each funding source. If No, go to question 1.48.

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	Jamestown Public School District
2.	Indicate the type of municipality or district holding the public vote	School District
3.	Date the last successful vote was held (mm/dd/yyyy)	06/09/2020
4.	What type of public vote was it?	school district ballot proposition (Ed. Law Â§259(1)(a))
5.	What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?	$350,000

1.48	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49.	N

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of contracting municipality or district	N/A

2.	Is this a written contractual agreement?	N/A
3.	Population of the geographic area served by this contract	N/A
4.	Dollar amount of contract	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A

1.49	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.	N

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely

available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALSCataloged Books

2.1	Adult Fiction Books	38,350
2.2	Adult Non-fiction Books	54,931
2.3	Total Adult Books (Total questions 2.1 & 2.2)	93,281
2.4	Children's Fiction Books	20,607
2.5	Children's Non-fiction Books	9,240
2.6	Total Children's Books (Total questions 2.4 & 2.5)	29,847
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	123,128

Other Print Materials

2.8	Total Uncataloged Books	552
2.9	Total Print Serials	889
2.10	All Other Print Materials	725
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,166
2.12	Total Print Materials (Total questions 2.7 and 2.11)	125,294

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	21,152
2.14	Local Electronic Collections	12
2.15	NOVELNY Electronic Collections	15

2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	27
2.17	Audio - Downloadable Units	8,625
2.18	Video - Downloadable Units	785
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	0
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	30,589

Non-Electronic Materials

2.21	Audio - Physical Units	3,858
2.22	Video - Physical Units	5,082
2.23	Other Circulating Physical Items	638
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	9,578

Grand Total/Additions to Holdings

2.25	**GRAND TOTAL HOLDINGS** (Total questions 2.12, 2.20 and 2.24)	165,461

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	3,840
2.27	All Other Print Materials	252

2.28	Electronic Materials	4,530

2.29	All Other Materials	408

2.30	Total Additions (Total questions 2.26 through 2.29)	9,030

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 calendar year. Please click here to read general instructions before completing this section. Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.**LIBRARY USE**

3.1	Library visits (total annual attendance)	101,150

3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count

3.2	Registered resident borrowers	16,469

3.3	Registered non-resident borrowers	11,121

Please report information on WRITTEN POLICIES as of 12/31/22.**WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.4	Does the library have an open meeting policy?	Y

3.5	Does the library have a policy protecting the confidentiality of library records?	Y

3.6	Does the library have an Internet use policy?	Y

3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/22. **ACCESSIBILITY (Answer Y for Yes, N for No)**

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y
3.13	Does the library have large print books?	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA	Yes

refreshable Braille commonly referred to as a refreshable Braille display	No	
screen magnification software, such as Zoomtext	Yes	
electronic scanning and reading software, such as OpenBook	No	

3.16   Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the   Y Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE Synchronous Program SessionsA synchronous (live) program session is any planned event which introduces the group attending to library services or which provides information to participants. Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.For specific examples, please refer to the chart in Instructions.

3.17   Number of Synchronous Program Sessions Targeted   443 at Adults Age 19 or Older

3.18   Number of Synchronous Program Sessions Targeted   192 at Young Adults Ages 12-18

3.19a   Number of Synchronous Program Sessions Targeted   209 at Children Ages 0-5

3.19b	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	342
3.20	Number of Synchronous General Interest Program Sessions	4
3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	1,190
3.21a	Number of Synchronous In-Person Onsite Program Sessions	1,153
3.21b	Number of Synchronous In-Person Offsite Program Sessions	37
3.21c	Number of Synchronous Virtual Program Sessions	0
3.21d	Total number of synchronous programs (3.21a + 3.21b + 3.21c)	1,190
3.22	One-on-One Program Sessions	243
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	3,468

3.25	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	1,782
3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	7,756
3.26b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	8,082
3.27	Attendance at Synchronous General Interest Programs	777
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).	21,865
3.28a	Synchronous In-Person Onsite Program Attendance	18,834
3.28b	Synchronous In-Person Offsite Program Attendance	3,031
3.28c	Synchronous Virtual Program Attendance	0
3.28d	Total synchronous program attendance (3.28a + 3.28b + 3.28c)	21,865
3.29	One-on-One Program Attendance	243
3.29a	Total Number of Asynchronous Program Presentations	0
3.29b	Total Views of Asynchronous Program Presentations within 30 Days	0

3.30	Total Number of Children's Programs (sum of Q3.19a and Q3.19b)	551
3.31	Total Children's Program Attendance (sum of Q3.26a and Q3.26b)	15,838

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.
SUMMER READING PROGRAM3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2022 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.33	Library outlets offering the summer reading program	1
3.34	Children registered for the library's summer reading program	761
3.35	Young adults registered for the library's summer reading program	24
3.36	Adults registered for the library's summer reading program	23
3.37	Total number registered for the library's summer reading	808

	program (total 3.34 + 3.35 + 3.36)	
3.38	Children's program sessions - Summer 2022	172
3.39	Young adult program sessions - Summer 2022	25
3.40	Adult program sessions - Summer 2022	34
3.41	Total program sessions - Summer 2022 (total 3.38 + 3.39 + 3.40)	231
3.42	Children's program attendance - Summer 2022	5,701
3.43	Young adult program attendance - Summer 2022	166
3.44	Adult program attendance - Summer 2022	657
3.45	Total program attendance - Summer 2022 (total 3.42 + 3.43 + 3.44)	6,524

COLLABORATORS

3.46	Public school district(s) and/or BOCES	1
3.47	Non-public school(s)	0
3.48	Childcare center(s)	3
3.49	Summer camp(s)	1
3.50	Municipality/Municipalities	0
3.51	Literacy provider(s)	0
3.52	Other (describe using the State note)	2

| 3.53 | Total Collaborators (total 3.46 through 3.52) | 7 |

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.

EARLY LITERACY PROGRAMS

| 3.54 | Did the library offer early literacy programs? (Enter Y for Yes, N for No) | Y |

3.55 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	No
b.	Focus on parents & caregivers	No
c.	Combined audience	Yes
d.	N/A	No

3.56 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	0
b.	Focus on parents & caregivers	0
c.	Combined audience	543
d.	N/A	0
3.57	Total Sessions	543

3.58 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	0
b.	Focus on parents & caregivers	0
c.	Combined audience	11,331

d.	N/A	0
3.59	Total Attendance	11,331

3.60 - Collaborators (check all that apply):

a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	Yes

Please report information on ADULT LITERACY for the 2022 calendar year. **ADULT LITERACY**

3.61	Did the library offer adult literacy programs?	Yes
3.62	Total group program sessions	199
3.63	Total one-on-one program sessions	0
3.64	Total group program attendance	494
3.65	Total one-on-one program attendance	0

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	Yes

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N
3.68	Children's program sessions	0
3.69	Young adult program sessions	0
3.70	Adult program sessions	0
3.71	Total program sessions (total 3.68 + 3.69 + 3.70)	0
3.72	One-on-one program sessions	0
3.73	Children's program attendance	0
3.74	Young adult program attendance	0
3.75	Adult program attendance	0
3.76	Total program attendance (total 3.73 + 3.74 + 3.75)	0
3.77	One-on-one program attendance	0

3.78 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No

| d. | Other (describe using the Note) | No |

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79	Did the library offer digital literacy programs?	Y
3.80	Total group program sessions	11
3.81	Total one-on-one program sessions	48
3.82	Total group program attendance	28
3.83	Total one-on-one program attendance	48
3.84	Did your library offer teen-led activities during the 2022 calendar year?	N

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.) **CATALOGED BOOK CIRCULATION**

4.1	Adult Fiction Books	28,228
4.2	Adult Non-fiction Books	10,611
4.3	Total Adult Books (Total questions 4.1 & 4.2)	38,839
4.4	Children's Fiction Books	18,336
4.5	Children's Non-fiction Books	3,376
4.6	Total Children's Books (Total questions 4.4 & 4.5)	21,712

| 4.7 | Total Cataloged Book Circulation (Total question 4.3 & 4.6) | 60,551 |

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	26,489
4.9	Circulation of Children's Other Materials	1,316
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	27,805
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	88,356

ELECTRONIC USE

4.12	Use of Electronic Material	24,751
4.13	Successful Retrieval of Electronic Information	19,940
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	44,691
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	113,107
4.16	Total Collection Use (Total questions 4.13 & 4.15)	133,047
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	23,028
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	Yes

REFERENCE TRANSACTIONS

| 4.19 | Total Reference Transactions | 55,975 |

| 4.19a | Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks? | CT - Annual Count |

| 4.20 | Does the library offer virtual reference? | Y |

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

| 4.21 | TOTAL MATERIALS RECEIVED | 5,813 |

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

| 4.22 | TOTAL MATERIALS PROVIDED | 7,228 |

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2022.**SYSTEMS AND SERVICES**

| 5.1 | Automated circulation system? | Y |

| 5.2 | Online public access catalog (OPAC)? | Y |

| 5.3 | Electronic access to the OPAC from outside the library? | Y |

| 5.4 | Annual number of visits to the library's web site | 248,468 |

| 5.5 | Does the library use Internet filtering software on any computer? | Y |

5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	N
5.8	Is the library part of a consortium for E-rate benefits?	Y
5.9	If yes, in which consortium are you participating?	Chautauqua-Cattaraugus Library System
5.10	Name of the person responsible for the library's Information Technology (IT) services	Michael Jones
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(716) 664-6675
5.12	IT contact's email address	mjones@cclsny.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	37.5

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1

6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	5
6.5	Vacant Librarian (certified)	3
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	12.5
6.11	Vacant Other Staff	12.2
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	18.50
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	15.20

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	$33,075
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	$80,000

| 6.18 | FTE - Library Manager (not certified) | N/A |
| 6.19 | Salary - Library Manager (not certified) | N/A |

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.   Y

2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.   Y

3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.   Y

4. Has board-approved written policies for the operation of the library, which shall be   Y

reviewed and updated at least once every five years or earlier if required by law.

5.   Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.   Y

6.   Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.   Y

7.   Is open the minimum standard number of public service hours for population served. (see instructions)   Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a.	space	Y
8b.	lighting	Y
8c.	shelving	Y
8d.	seating	Y
8e.	power infrastructure	Y
8f.	data infrastructure	Y
8g.	public restroom	Y
9.	Provides programming to address community needs,	Y

as outlined in the library's long-range plan of service.

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs — Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. — Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. — Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. — Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. — Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to — Y

address the community's
needs, as outlined in the
library's long-range plan of
service.

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read
general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should
complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	56.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	56.00
8.10	Annual Total Hours - Main Library	2,830.00
8.11	Annual Total Hours - Branch Libraries	0.00

| 8.12 | Annual Total Hours - Bookmobiles | 0.00 |

| 8.13 | Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12) | 2,830.00 |

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic. Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	No
CV2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	Yes
CV3	Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?	Yes
CV4	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	Yes
CV5	Did the library provide 'outside' service for	Yes

circulation of physical
materials at one or more
outlets during the
Coronavirus (COVID-19)
pandemic?

CV6   Did the library intentionally
provide Wi-Fi Internet access
to users outside the building   Yes
at one or more outlets
during COVID-19 pandemic?

CV7   Did the library increase
access to Wi-Fi Internet
access to users outside the
building at one or more   No
outlets during the
Coronavirus (COVID-19)
pandemic?

CV8   Did library staff work for
other government agencies
or nonprofit organizations
instead of, or in addition to,   No
their normal duties during
the Coronavirus (COVID-19)
pandemic?

CV9   Number of Weeks an Outlet
Had Limited Occupancy Due   0
to COVID-19

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed. Outlets should be arranged in alphabetical order if possible. Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section. NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel

sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	James Prendergast Library Association
2.	Outlet Name Status	00 (for no change)
3.	Street Address	509 Cherry Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Jamestown
6.	Zip Code	14701
7.	Phone (enter 10 digits only)	(716) 484-7135
8.	Fax Number (enter 10 digits only)	(716) 487-1148
9.	E-mail Address	director@prendergastlibrary.org
10.	Outlet URL	www.prendergastlibrary.org
11.	County	Chautauqua
12.	School District	Jamestown
13.	Library System	Chautauqua Cattaraugus Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	2,830
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0

17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	529
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1891
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2020
25.	Square footage of the outlet	41,810
26.	Number of Internet Computers Used by General Public	58
27.	Number of uses (sessions) of public Internet computers per year	12,570
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count

28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Spectrum/Time Warner Cable
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	2,293
33a.	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	Y
37.	*LIBID*	1200063260
38.	*FSCSID*	NY0054
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year. **BOARD MEETINGS**

10.1	Total number of board meetings held during calendar year (January 1, 2022 to December 31, 2022)	10

NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter documents (incorporation)?	Yes
10.3	If yes, what is the range?	7-12
10.4	If your library has a range, how many voting positions are stated in the library's current by-laws?	12
10.6	Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7	If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	3 years

BOARD MEMBER SELECTION

10.8	Enter Board Member Selection Code (select one):	EA - board members are elected by the library association membership

List Officers and Board Members as of February 1, 2023. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions. **BOARD PRESIDENT**

10.9	First Name	Danny
10.10	Last Name	Hickman

10.11	Mailing Address	
10.12	City	Jamestown
10.13	Zip Code (5 digits only)	14701
10.14	Phone (enter 10 digits only)	
10.15	E-mail Address	
10.16	Term Begins - Month	January
10.17	Term Begins - Year (yyyy)	2021
10.18	Term Expires - Month	December
10.19	Term Expires - Year (yyyy)	2023
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
10.21	The date the Oath of Office was taken (mm/dd/yyyy)	N/A
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
10.23	Is this a brand new trustee?	N

Please Note: last year's answers for repeating groups cannot be displayed.

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form

available here. Please Note: It is customized and contains all the data entered last year to be updated this year. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Cassie
3.	Last Name of Board Member	Blakeslee
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Jessica
3.	Last Name of Board Member	Carr
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Frank
3.	Last Name of Board Member	Corapi
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from	Yes

	beginning date to ending date.	
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Michael
3.	Last Name of Board Member	Corey
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the	Yes

remainder of [name]'s term, which was to run from beginning date to ending date.

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Cindy
3.	Last Name of Board Member	Johnson
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous	No

trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	Y

1.	Status	Filled
2.	First Name of Board Member	Ned
3.	Last Name of Board Member	Lindstrom
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the	Yes

beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Judy
3.	Last Name of Board Member	Long
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose	Yes

unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N

1.	Status	Filled
2.	First Name of Board Member	Matthew
3.	Last Name of Board Member	Mancuso
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The	No

Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	Y

1.	Status	Filled
2.	First Name of Board Member	Mary
3.	Last Name of Board Member	Zdrojewski
4.	Mailing Address	
5.	City	Jamestown
6.	Zip Code (5 digits only)	14701
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken   N/A

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   N/A

16. Is this a brand new trustee?   N

1. Status   Vacant

2. First Name of Board Member N/A

3. Last Name of Board Member N/A

4. Mailing Address   N/A

5. City   N/A

6. Zip Code (5 digits only)   N/A

7. E-mail address   N/A

8. Office Held or Trustee   Trustee

9. Term Begins - Month

10. Term Begins - Year (year)

11. Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.	Status	Vacant
2.	First Name of Board Member	N/A
3.	Last Name of Board Member	N/A
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	
10.	Term Begins - Year (year)	

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

Trustee Education

Please Note: last year's answers for repeating groups cannot be displayed.

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly the same as the trustees listed in the section above.

1.   Trustee Name   Joni Blackman

2.   Has the trustee participated in trustee education in the last calendar year (2022)?   Y

1.   Trustee Name   Cassie Blakeslee

2. Has the trustee participated
    in trustee education in the   Y
    last calendar year (2022)?

1. Trustee Name   Frank Corapi

2. Has the trustee participated
    in trustee education in the   Y
    last calendar year (2022)?

1. Trustee Name   Michael Corey

2. Has the trustee participated
    in trustee education in the   Y
    last calendar year (2022)?

1. Trustee Name   Judy Long

2. Has the trustee participated
    in trustee education in the   Y
    last calendar year (2022)?

1. Trustee Name   Danny Hickman

2. Has the trustee participated
    in trustee education in the   Y
    last calendar year (2022)?

1. Trustee Name   Jessica Carr

2. Has the trustee participated
    in trustee education in the   Y
    last calendar year (2022)?

1. Trustee Name   Ned Lindstrom

2.   Has the trustee participated
        in trustee education in the   Y
        last calendar year (2022)?

1.   Trustee Name   Elizabeth Margarito

2.   Has the trustee participated
        in trustee education in the   Y
        last calendar year (2022)?

1.   Trustee Name   Abbey Soffel

2.   Has the trustee participated
        in trustee education in the   Y
        last calendar year (2022)?

1.   Trustee Name   Mary Zdrojewski

2.   Has the trustee participated
        in trustee education in the   Y
        last calendar year (2022)?

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click <u>here</u> to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1   Does the library receive any
        local public funds? If yes,   Y
        complete one record for

each taxing authority; if no,
go to question 11.3.

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	Jamestown
3.	Amount	$350,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N/A

11.2 **TOTAL LOCAL PUBLIC FUNDS** $350,000

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$12,201
11.4	Record all Central Library Services Aid monies received from system headquarters	$98,129
11.5	Additional State Aid received from the System	$0
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$13,985
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$124,315

OTHER STATE AID

| 11.9 | State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants | $211,882 |

Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0
11.11	Other Federal Aid	$89,413
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$89,413
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$56,000

OTHER RECEIPTS

11.14	Gifts and Endowments	$229,490
11.15	Fund Raising	$55,907
11.16	Income from Investments	$250,920
11.17	Library Charges	$20,716
11.18	Other	$28,551
11.19	**TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	$585,584
11.20	**TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	$1,417,194
11.21	**BUDGET LOANS**	$0

Transfers/Grant Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	$0
11.23	From Other Funds	$0
11.24	**TOTAL TRANSFERS** (Add Questions 11.22 and 11.23)	$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed)	$260,494
11.26	**GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	$1,677,688

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.STAFF EXPENDITURESSalaries & Wages Paid from Library Funds

12.1	Certified Librarians	$233,528
12.2	Other Staff	$361,948
12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$595,476
12.4	**Employee Benefits Expenditures**	$156,059

| 12.5 | **Total Staff Expenditures (Add Questions 12.3 and 12.4)** | $751,535 |

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$71,022
12.7	Electronic Materials Expenditures	$32,040
12.8	Other Materials Expenditures	$15,393
12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	$118,455

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$33,378
12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$33,378

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$0
12.14	From Other Funds (72OF)	$9,244
12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$9,244
12.16	Other Disbursements for Operation & Maintenance of Buildings	$81,991
12.17	**Total Operation & Maintenance of Buildings**	$91,235

(Add Questions 12.15 and 12.16)

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$6,722
12.19	Telecommunications	$2,987
12.20	Postage and Freight	$4,217
12.21	Professional & Consultant Fees	$18,714
12.22	Equipment	$14,182
12.23	Other Miscellaneous	$32,949
12.24	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	$79,771

Contracts/Debt Service/Transfers/Grand Total

12.25	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

DEBT SERVICECapital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$0
12.27	From Other Funds (73OF)	$0
12.28	**Total** (Add Questions 12.26 and 12.27)	$0

Other Loans

12.29	Budget Loans (Principal and Interest)	$0
12.30	Short-Term Loans	$89,413

| 12.31 | **Total Debt Service** (Add Questions 12.28, 12.29 and 12.30) | $89,413 |

| 12.32 | **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) | $1,163,787 |

TRANSFERSTransfers to Capital Fund

| 12.33 | From Local Public Funds (76PF) | $0 |

| 12.34 | From Other Funds (76OF) | $211,882 |

| 12.35 | **Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8) | $211,882 |

| 12.36 | **Transfer to Other Funds** | $0 |

| 12.37 | **TOTAL TRANSFERS** (Add Questions 12.35 and 12.36) | $211,882 |

| 12.38 | **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.32 and 12.37) | $1,375,669 |

| 12.39 | BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2022 | $302,019 |

| 12.40 | **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26) | $1,677,688 |

ASSURANCE

| 12.41 | The Library operated in accordance with all | 03/16/2023 |

provisions of Education Law
and the Regulations of the
Commissioner, and assures
that the "Annual Report"
was reviewed and accepted
by the Library Board on (date
- mm/dd/yyyy).

FISCAL AUDIT

12.42   Last audit performed
         (mm/dd/yyyy)   06/07/2022

12.43   Time period covered by this
         audit (mm/dd/yyyy) -   01/01/2021-12/31/2021
         (mm/dd/yyyy)

12.44   Indicate type of audit (select
         one):   Private Accounting Firm

CAPITAL FUND

12.45   Does the library have a
         Capital Fund? Enter Y for
         Yes, N for No. If No, stop   Y
         here. If Yes, complete the
         Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click <u>here</u> to read general instructions before completing this section.**REVENUES FROM LOCAL SOURCES**

13.1   Revenues from Local
         Government Sources $0

13.2   All Other Revenues from
         Local Sources $74,373

13.3   **Total Revenues from Local
         Sources** (Add Questions 13.1 $74,373
         and 13.2)

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	$0
13.5	Other State Aid	$0
13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	$0

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	$211,882
13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$286,255
13.10	**NON-REVENUE RECEIPTS**	$0
13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$286,255
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 14.11 of previous year, if fiscal year has not changed)	$117,699
13.13	**TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12)	$403,954

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.PROJECT EXPENDITURES

14.1	Construction	$154,357
14.2	Incidental Construction	$7,114

Other Disbursements

14.3	Purchase of Buildings	$0
14.4	Interest	$0
14.5	Collection Expenditures	$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	$0
14.7	**TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6)	$161,471
14.8	**TRANSFER TO OPERATING FUND** (Same as Question 11.22)	$0
14.9	**NON-PROJECT EXPENDITURES**	$0
14.10	**TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9)	$161,471
14.11	**BALANCE IN CAPITAL FUND -** Ending Balance for the Fiscal Year Ending 2022	$242,483
14.12	**TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13)	$403,954

15. CENTRAL LIBRARIES

CENTRAL LIBRARY SERVICES AID (CLSA)

Statutory Reference: Education Law § 273(1)(b) Commissioners Regulations 90.4

Central Library Services Aid is a flat sum of $0.32 cents per capita of population within the chartered area of service of such library system with a minimum amount of $105,000, and an additional $71,500 to each library system for the purchase of books and materials including nonprint materials, as defined in regulations of the commissioner, for its central library.

The fiscal year for Central Library Services Aid is the calendar year. Please see the Central Library Program Guidelines at http://www.nysl.nysed.gov/libdev/clda/index.html for more information.Library expenditures from Central Library Services Aid may only be used for adult non–fiction and foreign language library materials, including electronic content. Record the central/co–central library's actual disbursement of these State Aid funds as allocated to the Library by the public library system. Report here only those funds actually expended by the Library during the calendar year ending December 31, 2022. Do not report funds spent by the public library system on the Library's behalf.

15.1.1 - 15.1.2 **Professional Salaries:** Indicate total FTE and salaries for all professional central/co-central library employees (paid from CLDA funds).

15.1.1	Total Full-Time Equivalents (FTE)	1.42
15.1.2	Total Expenditure for Professional Salaries	$50,377

15.1.3 - 15.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other central/co-central library employees (paid from CLDA funds).

15.1.3	Total Full-Time Equivalents (FTE)	0
15.1.4	Total Expenditures for Other Staff Salaries	$0
15.1.5	**Employee Benefits:** Indicate the total expenditures for all central/co-central library employee benefits (paid from CLDA funds).	$17,101
15.1.6	**Purchased Services:** Did the central/co-central library expend CLDA funds for purchased services? Enter Y for Yes, N for No.	N

Please Note: last year's answers for repeating groups cannot be displayed.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of Services	N/A
3.	Expenditure	N/A

15.1.7	Total Expenditure - Purchased Services	$0
15.1.8	**Supplies and Materials:** Did the central/co-central library expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than	Y

$5,000? Enter Y for Yes, N for No.

Please Note: last year's answers for repeating groups cannot be displayed.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	Books and other print materials
2.	Expenditure	$20,137

1.	Expenditure Category	Non-print resources (electronic content)
2.	Expenditure	$5,000

1.	Expenditure Category	Non-print resources (electronic content)
2.	Expenditure	$4,264

1.	Expenditure Category	Non-print resources (electronic content)
2.	Expenditure	$1,250

15.1.9	**Total Expenditure - Supplies and Materials**	$30,651
15.1.10	**Travel Expenditures:** Did the central/co-central library expend funds for travel? Enter Y for Yes, N for No.	N

Please Note: last year's answers for repeating groups cannot be displayed.

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

| 1. | Type of travel | N/A |
| 2. | Expenditure | N/A |

15.1.11 Total Expenditures - Travel $0

15.1.12 Equipment and Furnishings:
Did the central/co-central
library expend funds for
equipment and furnishings
with a unit cost of $5,000 or   N
more and having a useful life
of more than one year?
Enter Y for Yes, N for No.

Please Note: last year's answers for repeating groups cannot be displayed.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit cost	N/A
4.	Expenditure	N/A

**15.1.13 Total Expenditure -
Equipment and Furnishings $0**

**15.1.14 Total Expenditure (total
15.1.2, 15.1.4, 15.1.5,
15.1.7, 15.1.9, 15.1.11 and $98,129
15.1.13)**

**15.1.15 Cash Balance at the Opening
of the Fiscal Year (total
15.1.15a + 15.1.15b) $0**
NOTE: The opening balance
must be the same as the

closing balance of the
previous year.

15.1.15a CBA Cash Balance at the
Opening of the Fiscal Year

15.1.15b CLDA Cash Balance at the
Opening of the Fiscal Year.

15.1.16 **Total Allocation received
from the system:** $98,129

15.1.17 **Cash Balance at the end of
the Current Fiscal Year (total $0
15.1.16 - 15.1.14 + 15.1.15)**

15.1.18 **Final Narrative:** Provide a   As co-central library for CCLS, the James Prendergast
brief narrative, no more than Library serves as a major reference source for libraries
five hundred (500) words,   across Chautauqua and Cattaraugus counties. CLSA
describing the major   funds allocated in 2022 were used to fund 71% of the
activities carried out with   salary and benefits of two reference librarian staff
these State Aid Funds.   (CLDA). These librarians selected and ordered reference
and other materials for the public. The librarians also
teach classes for member libraries on technology and
subjects such as reader's advisory, reference, and
genealogy. The central library also hosts workshops and
serves on system-wide committees. The Prendergast
Library also purchased non-fiction adult, and reference
materials in book, eBook and audio formats (CBA).

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields. *Note:* See instructions for definitions and
calculations of each of these Federal Totals.

16.1   Total ALA-MLS   8.44

16.2   Total Librarians   8.44

16.3   All Other Paid Staff   23.16

16.4   Total Paid Employees   31.60

16.5   State Government Revenue $322,212

16.6	Federal Government Revenue	$89,413
16.7	Other Operating Revenue	$655,569
16.8	Total Operating Revenue	$1,417,194
16.9	Other Operating Expenditures	$260,419
16.10	Total Operating Expenditures	$1,130,409
16.11	Total Capital Expenditures	$194,849
16.12	Print Materials	124,569
16.12a	Total Physical Items in Collection	134,147
16.13	Total Registered Borrowers	27,590
16.14	Other Capital Revenue and Receipts	$286,255
16.15	Number of Internet Computers Used by General Public	58
16.16	Total Uses (sessions) of Public Internet Computers Per Year	12,570
16.17	Wireless Sessions	2,293
16.18	Total Capital Revenue	$286,255

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	1200063260
17.2	*Interlibrary Relationship Code*	ME
17.3	*Legal Basis Code*	NP

17.4	*Administrative Structure Code*	SO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	PL1
17.7	*FSCS ID*	NY0054
17.8	*SED CODE*	061700700057
17.9	*INSTITUTION ID*	800000054212

SUGGESTED IMPROVEMENTS

Library Name:	JAMES PRENDERGAST LIBRARY ASSOCIATION
Library System:	Chautauqua-Cattaraugus Library System
Name of Person Completing Form:	Anne Greene
Phone Number:	(716) 484-7135
I am satisfied that this resource (Collect) is meeting library needs:	Agree
Applying this resource (Collect) will help improve library services to the public:	Agree

Please share with us your suggestions for improving the *Annual Report.* When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

James Prendergast Library Association
Annual Report For Public And Association Libraries - 2022