



**James Prendergast Library Association**  
**Board of Trustees Meeting**  
**January 16, 2025, 5:15 PM**  
**AGENDA**

<b>Topic</b>	<b>Presenter</b>	<b>Action</b>
Monthly meeting of the Board of Trustees called to order	President	
1. Public comment (3-minute limit per person)	President	
2. Nominating Committee	President	
a. Election of Trustees for 2025: Cindy Johnson completing former member's uncompleted term Matt Mancuso completing former member's uncompleted term	President	Approval
b. Board Candidate Introduction	Committee Chair	Approval
3. Consent Agenda (3 minutes) Consent agenda items are considered to be routine and are acted on with one motion	President	Approval
a. Changes or additions to the agenda		
b. Approval of minutes of previous meeting		
4. Director's Report/Statistics	E.D.	Information
5. Treasurer's Report	Treasurer	Approval
a. Salary adjustment for month of January	Treasurer	Approval
6. Building Committee Report	E.D.	Information
a. Chiller/HVAC update		
7. 2021 - 2024 Strategic Plan Report	E.D.	Information
8. New Business	President	
a. Conflict of Interest Forms 2025	E.D.	Information
b. Resolution that CBA (CLSA) funds received for 2024 in 2024 were expended for Library materials: adult, juvenile, fiction, non-fiction, foreign language or reference materials in any format.	E.D.	Approval
c. Credit Card Policy	E.D.	Approval
d. Rules of Conduct Policy	E.D.	Approval
e. Staff Day Closure 4/25/25	E.D.	Approval
f. Annual Trustee Trainings: 2/8/2025 or 2/15/2025	President	Information
9. Unfinished Business	President	
a. 2025 Board Committees	President	Information
10. Next meeting is February 20, 2025	President	Information
11. Adjournment	President	Approval